

Mortgage Insurance Application – Full Package Submission

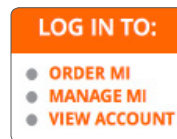
How to submit MI applications for a Genworth Underwrite

Use these handy step-by-step instructions to submit for a Genworth Underwrite (Full Package) loans.

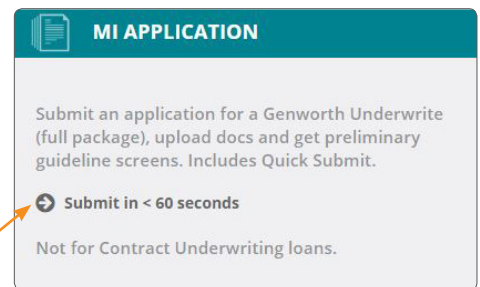
1. Visit our website at new.mi.genworth.com
2. Select the orange **Log In** button in the upper right corner *(Fig 1)*.
3. From the **Create New Application** page, locate the **MI Application** section *(Fig 2a)* and select **Submit in < 60 seconds** link *(Fig 2b)*.
4. Complete the MI Application form.
*Optional: select **Check Eligibility to Genworth Guidelines** for a preliminary guideline screen.*
5. Continue to the **Upload Documents** section *(Fig 3a)*.
For a list of required documentation, click **Document Checklist** *(Fig 3b)* or see reverse.

Drag and drop files or click **Add Files** to upload docs.
6. Add an optional note to underwriter, update status notifications, then **Submit**.

(Fig 1)

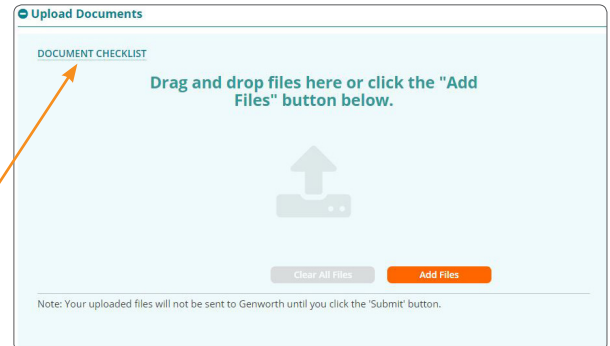


(Fig 2a)



(Fig 2b)

(Fig 3a)



(Fig 3b)

For More Information

Log on to access a full tutorial on our Help Center, contact your Genworth representative, or the Genworth ActionCenter® at 800 444.5664.

Let's help someone buy a house today.

Commonly Required Loan File Documentation

1008

- Uniform Underwriting & Transmittal Summary

1003

- Uniform Residential Loan Application

CREDIT

- Credit Reports & Score Information Disclosure
- Verification of Mortgage and/or Rent
- Credit Explanation Letter(s)
- Evidence of Payoffs & Tax Lien Satisfaction
- HUD-1/ Closing Disclosure (Sale of Previous Property)
- Related Public Records

INCOME

- Pay Stubs and W-2s
- Verifications of Employment
- Retirement/Social Security/Pensions
- Military Information
- Rental/Lease Agreements

OR AUS Income Validation Service Results Documentation

TAX RETURNS

AUS FINDINGS/FEEDBACK

ASSETS

- Bank and Brokerage Statements
- Verification of Deposits
- Check Copies for Earnest Money Deposits
- Gift Letters and Proof of Receipt

OR AUS Asset Validation Service Results Documentation

APPRAISAL

- All Appraisal Docs. Including License & Clear Photos
- Condo/PUD Information and 1008 with Project Classification indicated

SALES CONTRACT

- Executed Contract & Supporting Documents

OTHER

- Divorce, Separation, Child Support Agreements
- Any documents used to make underwriting decisions

This list is a representation of typically required documentation, this is not an exhaustive list; an underwriter may request additional documentation to support the underwriting decision. All documents will be analyzed and fully underwritten.